

## **ADDENDUM NO. 2**

CITY OF SAN ANTONIO  
CAPITAL IMPROVEMENTS MANAGEMENT SERVICES

PROJECT NAME: **ANNUAL LABOR AND MATERIALS –  
CONCRETE WORK IN SAN ANTONIO PARKS**

DATE: February 19, 2013

This addendum should be included in and be considered part of the plans and specifications for the name of the project. The contractor shall be required to sign an acknowledgement of the receipt of this addendum and submit with their bid.

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### **QUESTIONS AND ANSWERS:**

1. **Question:** Since the Price Schedule does not have a line item for a "Total" how do we total out the project for bidding purposes? Do we add up all the unit prices for a total? Or do we add up the total of "estimated quantity's" X unit prices for a total? Please clarify?

**Answer:** *Add up the total of estimated quantities by the unit prices for a total.*

2. **Question:** On Item No. 10 - Incidentals - The line for "Boulders" can you please clarify what PARKS expects as far as size. For instance a size for a sitting boulder can be 24" x 30" x 3' long. We need to have a standard size for equal bidding.

**Answer:** *Boulders should be priced as 3' X 3' X 3' as a general standard.*

3. **Question:** Addendum NO.1 - Question 1 states that barricades and construction fencing will be required but what about tree protection? What standard of protection does PARKS require around trees? What about if pruning is needed, is that part of our scope also?

**Answer:** *Tree protection is required by ordinance. Contractors are required to follow all city ordinances. Pruning of trees is done by the parks department.*

4. **Question:** Can you please give an example of a common "scope of work" for concrete construction for this contract. From mobilization to acceptance completed work by PARKS to invoicing and final payment. This brief description will allow us (bidders) to be sure we know what to expect. It allows everyone to be on same page for bidding.

**Answer:** *A common scope of work is to tear out an old playground including all sidewalks and concrete borders. Dimensions of the new playground including sidewalks are provided to the contractor. Contractor will then provide a price for excavation, mobilization, clean up and concrete. Parks staff will process a purchase order. Upon issuance of purchase order, work will commence. Parks staff will provide permits and testing to contractor. All work should be done by standard parks specifications.*

**5. Question:** Item NO. 10 - Incidentals - The line for "Seeding" can you please clarify the scope of work for this? Will it require water maintenance for the purposes of establishing grass?

**Answer:** *Seeding in disturbed areas is desired. Watering of seeds should be done 3 times to establish grass.*

**6. Question:** How does the proposal process work for each job?

**Answer:** *Staff meets with contractor on site and discusses each job, Contractor measures work to be done and provides a price proposal to staff, staff reviews and processes purchase order for work, and work is scheduled and performed.*

**7. Question:** How does that process for payment work?

**Answer:** *After job/completion completion, verification from Labor and Compliance is done (through LCP tracker), invoice is processed through accounts payable and paid.*

**8. Question:** Will each individual job have separate payrolls or is payroll input for a yearly basis for the entire contract.

**Answer:** *Each job will have separate payrolls.*

END OF ADDENDUM No. 2

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**CITY OF SAN ANTONIO  
DEPARTMENT OF CAPITAL IMPROVEMENTS MANAGEMENT SERVICES  
CONTRACT SERVICES DIVISION**

RECEIPT OF ADDENDUM NUMBER(S)   2   IS HEREBY ACKNOWLEDGED FOR PLANS  
AND SPECIFICATIONS FOR **ANNUAL LABOR AND MATERIALS - CONCRETE WORK**  
IN **SAN ANTONIO PARKS** FOR WHICH BIDS WILL BE OPENED ON **February 26, 2013.**

THIS ACKNOWLEDGEMENT MUST BE SIGNED AND RETURNED WITH THE  
BID PACKAGE.

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip Code: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name/Title